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**From:** Showman, John [Showman.John@epa.gov]  
**Sent:** 1/18/2018 4:23:01 PM  
**To:** Grantham, Nancy [Grantham.Nancy@epa.gov]; Bloom, David [Bloom.David@epa.gov]; Osborne, Howard [Osborne.Howard@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Packard, Elise [Packard.Elise@epa.gov]  
**CC:** Vizian, Donna [Vizian.Donna@epa.gov]  
**Subject:** JS Draft Communication Template to Employees Jan 18.docx  
**Attachments:** JS Draft Communication Template to Employees Jan 18.docx

So I took the OMB template and made some edits similar to what we had ran thru OMB in 2015 so if the Administrator decides to stay open using current resources we have a starting point. We would have to get OMB to bless these changes if we move in this direction .....

No pride of authorship ...